

41B SPECIALITY COURT TRAVEL REQUEST

22380 Starks Drive, Clinton Township, MI 48036

Travel must be approved by the treatment court team and submitted no later than the Friday before your phase report date. Applications received for dates that occur before your next report date will not be reviewed unless there are extraordinary circumstances (death in the family, etc.) You may submit your request to Kara Hartman at k.hartman@41bcourt-mi.us or fax it to (596) 469-1254.

YOU MUST FILL OUT THIS FORM COMPLETELY AND BE IN COMPLIANCE WITH ALL SPECIALTY COURT REQUIREMENTS AND BE SANCTION FREE A MINIMUM OF 60 DAYS BEFORE YOUR REQUEST WILL BE CONSIDERED.

Name: _____ Case #: _____

Phone: _____

Reason for travel: Business _____ Pleasure _____ Other _____

Method of travel (check all that apply): Auto _____ Plane _____ Bus _____ Train _____ Boat _____

Destination: City _____ State _____ Country _____

Date of departure: _____ Date of return: _____

Lodging address: _____

Name of person(s) you are traveling with/visiting:

Name:	Relationship:
_____	_____
_____	_____
_____	_____

Telephone number where you can be reached while out of the state/country: _____

All terms and conditions of probation remain in effect while you are traveling, **including drug and alcohol testing**. You will need to contact the local District Court or Police Department before you leave to arrange for your testing needs. You are responsible for providing documentation of out-of-town testing to the Specialty Court upon your return. You will be responsible for the payment of this testing.

YOU ARE REQUIRED to provide proof of your travel at your next scheduled court session. Receipts for food, lodging, gas, transportation will be accepted. Permission to travel by this court does not guarantee you entry into any other country.

Date: _____ Signature: _____

Request to travel is hereby: **Granted** _____ **Denied** _____

Date: _____ Specialty Court Coordinator: _____